

# Electronic and Information Technology Accessibility (EITA) Task Force Assessment Survey

To State Agency Director or his/her designee: Please complete to the best of your ability. Please read the Question and Answer document before completing the needs assessment. Individual answers will remain confidential. General survey results will be made available. **Please use the enclosed pre-paid envelope and return no later than October 21, 2003 or mail to:**

Linda Jaco, Director  
Oklahoma ABLE Tech  
Oklahoma State University  
Seretean Wellness Center  
1514 W. Hall of Fame  
Stillwater, OK 74078

If you have questions, please call Linda Jaco at 1-800-257-1705.

1. Would you like to receive email updates related to this topic and the EITA Task Force?  Yes  No  
If yes, please provide your email address: pstowe@okccc.edu

2. Would you like to receive the general survey results?  Yes  No  
If yes, please provide your email address: pstowe@okccc.edu

3. Before reading the Question and Answer document attached were you familiar with Section 508 of the Rehabilitation Act?  Yes  No

4. Does your agency use or post Electronic and Information Technology Accessibility policies or statements?  
 Yes  No

4A. If yes, please indicate where such statements are used, such as in contracts or on agency website. Please attach a copy of the statement or policy and if used on the agency website the location of website.

Websites  Yes  No  Don't know Provide URL if applicable  
<http://www.okccc.edu/aboutus/Accessibility.html>

Application Development  Yes  No  Don't know

Procurement of product or services (software, hardware, IT services)  limited  Yes  No  Don't know

Contractual Relationships (provider of vendor services: software, hardware, IT services such as web design)  
 Yes  No  Don't know

5. If the agency has an Electronic and Information Technology policy or statement, were standards used to implement the policy?

Yes  No  Don't know

5A If so, please list the standards used for:

Websites (e.g. W3C Web Accessibility Initiative guidelines) Guidelines from the US Dept of Education Section 508

Application Development (e.g., Section 508 standards) \_\_\_\_\_

Procurement of product or services (e.g., Section 508 standards) none written but hardware standards include voice recognition, enlargement, and touch screen keyboard

Contractual Relationships (e.g., Section 508 standards) \_\_\_\_\_

6. Is the agency Web site accessible for people with disabilities?  Yes  No  Don't Know

7. Has the agency Web site been tested for accessibility?  Yes  No  Don't Know

7a. If yes, what methods were used to test or validate the website for accessibility? JAWS for Windows, Validator.W3.org  
WAVE\_\_\_\_\_

8. Are Agency Telecommunication products accessible to people with disabilities? (i.e. are agency main contact numbers including 800#s directly accessible by text telephones (TTY) or through the relay service? A TTY and the relay service are ways that a person with a hearing impairment can communicate through the telephone.)

Yes  No  Don't know

WHAT ARE THE BARRIERS TO ACHIEVING E&IT ACCESSIBILITY?								
	Lack of Knowledge	Lack of/or inconsistency of standards	Lack of Training	Quality of Training	Time consuming	Resources Personnel	Resources Costs	Other
Website Accessibility	0	0	3	1	5	4	5	
Application Development	3	3	4	N/A	5	5	5	
Procurement <ul style="list-style-type: none"> <li>▪ Hardware</li> <li>▪ Software</li> <li>▪ IT Services</li> </ul>	0	1	2	N/A	3	4	5	

Please rate each barrier on a scale from 0 to 5.

0 = no barriers exist

1 = least significant barrier to achieving IT accessibility

5 = most significant barrier to achieving IT accessibility

9. For the following areas, please prioritize the top three areas for which the agency needs training and technical assistance on E&IT accessibility.

- \_\_3\_\_ Website Accessibility
- \_\_2\_\_ Application Development
- \_\_1\_\_ Procurement (Hardware, Software, IT Services)
- \_\_4\_\_ Public Access to Telecommunications

10. Please use the space below for comments (optional). Thank you for your time and responses.

The institution's 1<sup>st</sup> three layers of Web sites are accessible. The sites following Academic Divisions pages need additional work to be accessible. Intrastructure for employee use, home page and email, additional work and training is required. Persons developing on-line courses, individual pages and making decisions regarding purchasing academic software require additional training.

However, the institution is aware and has a committee developing an implementation plan to address Electronic and Information Technology Accessibility issues. The committee is comprised of faculty, IT, disability, public relations, and administrative personnel.

Internet/Intranet Accessibility Standards policy is in place to provide direction: [www.okccc.edu/policies/3063html](http://www.okccc.edu/policies/3063html)

